**Meeting #1**

**Date:** 2025-01-24  
**Location:** Lab time in Concordia  
**Attendees:** All team members

**Discussion Points:**

* Team formation complete.
* Confirm all team members.
* Team members introduction.
* Initial discussion on the structure of the “ChatHaven” app.
* Brainstorm initial design ideas.

**Action Items:**

* Research different technologies and frameworks for the project.
* Prepare initial drafts of the project structure for the next meeting.